



ISF College of Pharmacy (An Autonomous College)
NAAC Accredited "A" Grade College
GT Road, Ghal-Kalan, MOGA-142 001 (Pb.) INDIA
Affiliated to IK Gujral Punjab Technical University, Jalandhar (Pb.)



MINUTES OF MEETING

Chairman of the committee welcomed all members and put the agenda for discussion:

Agenda	Decision
Revision of Complete syllabus and final format of syllabus – Uploading of Website (UG and PG)	<p>It was decided to revise all syllabus of UG and PG as per the time decided during the meeting.</p> <p>Constituted committee for revision of syllabus</p> <p>Chairman of committee: Prof. (Dr.) R.K.Narang</p> <p>Coordinator: Er. Jaspreet Singh</p> <p>Members:</p> <ul style="list-style-type: none">✓ Dr. Pooja Chawla (P'Chemistry) <i>P.P.</i>✓ Dr. Nitin Sharma (P'Ceutics) <i>N.S.</i>✓ Dr. Alok Sharma (P'Cognosy) <i>A.S.</i>✓ Dr. Shamsheer Singh (P'Cology) <i>S.S.</i>✓ Dr. Amit Sharma (PharmD) <i>A.S.</i> <p>Constituted committee revised the syllabus already approved in the following parameters:</p> <ul style="list-style-type: none">➤ Remove the mistakes, if any➤ Proper editing➤ Completion of short form of words etc.➤ Add missing words/sentences, if any <p>Last date for final submission: November 26, 2022</p>
Inclusion of some topic/headings additionally in the syllabus (UG and PG)	<p>It was also decided constituted committee include some content if required for study as concept clarification/pre-requisite/advancement of study.</p>
Panel of Question paper setting/webinar/guest lecture/internal examiner etc.	<p>Panel was discussed and available for new names for strengthen of teaching learning process by the committee members.</p> <p>It was also decided to circulate among staff for further addition.</p> <p><i>[Signature]</i></p>

Curriculum and schemes of certificate courses	<p>It was discussed in length and decided:</p> <ul style="list-style-type: none"> ✓ All certificate courses run through the academic branch and all examination and record will be maintained by the examination branch. ✓ It was also decided that one certificate course as per the requirement of the curriculum Diploma, Degree, PharmD, and M.Pharm will be compulsory to opt at least one in a year. ✓ Dean examination, Er. Jaspreet Singh will ensure that every student filled the examination form for certificate course every year at least in one certificate program as per the choice of student.
Duration and credit point and inclusion in the degree of UG and PG	It was also decided that each certificate course value will be equivalent to two credit point in the benefit of student's career and placement, and also will be considered in the final year DMC.
Any other with the permission of chair	As per the extension date of MSME Ideathon, Dr. Alok Sharma will be act as a coordinator for timely submission of proposal.

Meeting was ended with vote of thanks by Dr. Sidharth Mehan, IQAC, Coordinator.


28/10/22
Prof. (Dr.) G. D. Gupta


21/10/22
Dr. Sunil Gupta


28/10/22
Dr. Pooja Chawla


Dr. Sant Kumar Verma


Dr. Dilpreet Singh


Dr. R.K. Narang


Dr. Nitin Sharma


Dr. Amit Sharma


Dr. Rohit Bhatia


Dr. Sidharth Mehan


Er. Jaspreet Inder Singh


Dr. Alok Sharma


Dr. Shamsheer Singh


Dr. Amandeep Singh



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ISFCP/2022/1073

dated: 12/10/2022

Following faculty members are hereby informed to attend the meeting for discussion regarding AQAR (2021-22).

Venue: Conference Room, ISFCP

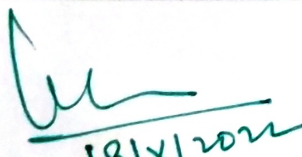
Date: October 20, 2022 (Thursday)

Time: 11:00 a.m.

Agenda:

Criterion – I: Curricular Aspects
Criterion – II: Teaching, Learning and Evaluation
Criterion – III: Research, Innovations and Extension
Criterion – IV: Infrastructure and Learning Resources
Criterion – V: Student Support and Progression
Criterion – VI: Governance, Leadership and Management
Criterion – VII: Institutional Values and Best Practices

AQAR related responsibilities	Criteria wise responsibilities	
	Dr. G.D.Gupta	
	Dr.R.K.Narang	
	<ul style="list-style-type: none"> Criteria-I Criteria-II Criteria-III Criteria-IV Criteria-V Criteria-VI Criteria-VII 	<p>Dr. Sidharth Mehan & Dr. Preet</p> <p>Dr. Nitin Sharma & Dr. Sant Kumar ✓</p> <p>Dr. Pooja Chawla & Dr. Vivek Asati ✓</p> <p>Dr. Dilpreet Singh ✓ x Dr. Shankar</p> <p>Dr. Bhupinder Kumar ✓ s. Dr. Nareh.</p> <p>Dr. Amit Sharma & Mr. Ranjit Kumar ✓</p> <p>Dr. Alok Sharma & Dr. Bui</p>


Prof. (Dr.) G. D. Gupta

Director-cum-Principal



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Following faculty members were present in the meeting of AQAR held on 20-10-2022 under the chairmanship of Prof. (Dr.) G.D.Gupta, Chairman, IQAC, NAAC.

S.No.	Faculty Members	Signature
1.	Prof. (Dr.) G.D.Gupta	
2.	Prof. (Dr.) R.K.Narang	
3.	Dr. Sidharth Mehan	
4.	Dr. Nitin Sharma	
5.	Dr. Pooja Chawla	
6.	Dr. Amit Sharma	
7.	Dr. Alok Sharma	
8.	Dr. Sant Kumar	
9.	Dr. Vivek Asati	
10.	Dr. Dilpreet Singh	
11.	Dr. Bhupinder Kumar	
12.	Mr. Ranjit Kumar	

20/10/2022

Prof. (Dr.) G. D. Gupta

Director-cum-Principal



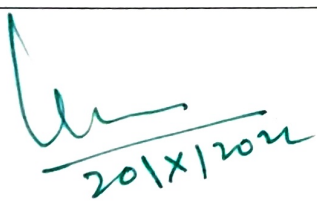
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Weightage of Criteria's

The criterion-wise differential weightage's for the Autonomous types of HEIs:

Criteria's	Weightage
Criterion – I: Curricular Aspects	150
Criterion – II: Teaching, Learning and Evaluation	300
Criterion – III: Research, Innovations and Extension	150
Criterion – IV: Infrastructure and Learning Resources	100
Criterion – V: Student Support and Progression	100
Criterion – VI: Governance, Leadership and Management	100
Criterion – VII: Institutional Values and Best Practices	100
Total	1000


20/11/2022
Prof. (Dr.) G. D. Gupta
Director-cum-Principal



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Range of Institutional Cumulative Grade Point Average (CGPA)

Range of institutional Cumulative Grade Point Average (CGPA)	Letter Grade	Status
3.51 - 4.00	A++	Accredited
3.26 - 3.50	A+	Accredited
3.01 - 3.25	A	Accredited
2.76 - 3.00	B++	Accredited
2.51 - 2.75	B+	Accredited
2.01 - 2.50	B	Accredited
1.51 - 2.00	C	Accredited
<= 1.50	D	Not accredited

Prof. (Dr.) G. D. Gupta

Director-cum-Principal

Annexure: 1

Table: Distribution of weightages across Key Indicators (KIs)

Criteria	Key Indicators (KIs)	Universities	Autonomous Colleges	Affiliated/Constituent Colleges	
				UG	PG
1. Curricular Aspects	1.1 *(U)Curriculum Design and Development	50	50	NA	NA
	1.1. *(A) Curricular Planning and Implementation	NA	NA	20	20
	1.2 Academic Flexibility	50	40	30	30
	1.3 Curriculum Enrichment	30	40	30	30
	1.4 Feedback System	20	20	20	20
	Total	150	150	100	100
2. Teaching-Learning and Evaluation	2.1 Student Enrolment and Profile	10	20	40	40
	2.2 Catering to Student Diversity	20	30	50	50
	2.3 Teaching-Learning Process	20	50	50	50
	2.4 Teacher Profile and Quality	50	50	60	60
	2.5 Evaluation Process and Reforms	40	50	30	30
	2.6 Student Performance and Learning Outcomes	30	50	60	60
	2.7 Student satisfaction Survey	30	50	60	60
	Total	200	300	350	350
3. Research, Innovations and Extension	3.1 Promotion of Research and Facilities	20	20	NA	NA
	3.2 Resource Mobilization for Research	20	10	15	15
	3.3 Innovation Ecosystem	30	10	NA	10
	3.4 Research Publications and Awards	100	30	15	25
	3.5 Consultancy	20	10	NA	NA
	3.6 Extension Activities	40	50	60	50
	3.7 Collaboration	20	20	20	20
	Total	250	150	110	120

4. Infrastructure and Learning Resources	4.1 Physical Facilities	30	30	30	30
	4.2 Library as a Learning Resource	20	20	20	20
	4.3 IT Infrastructure	30	30	30	30
	4.4 Maintenance of Campus Infrastructure	20	20	20	20
	Total	100	100	100	100
5. Student Support and Progression	5.1 Student Support	30	30	50	50
	5.2 Student Progression	40	30	30	25
	5.3 Student Participation and Activities	20	30	50	45
	5.4 Alumni Engagement	10	10	10	10
	Total	100	100	140	130
6. Governance, Leadership and Management	6.1 Institutional Vision and Leadership	10	10	10	10
	6.2 Strategy Development and Deployment	10	10	10	10
	6.3 Faculty Empowerment Strategies	30	30	30	30
	6.4 Financial Management and Resource Mobilization	20	20	20	20
	6.5 Internal Quality Assurance System	30	30	30	30
	Total	100	100	100	100
7. Institutional Values and Best Practices	7.1 Institutional Values and Social Responsibilities	50	50	50	50
	7.2 Best Practices	30	30	30	30
	7.3 Institutional Distinctiveness	20	20	20	20
	Total	100	100	100	100
TOTAL SCORE		1000 *	1000 *	1000 *	

* In case of HEIs who exercise to opt for the weightage of $\leq 3\%$ of Non Applicable Metrics, the total score will vary accordingly.

(U) - applicable only for Universities and Autonomous Colleges

(A) - applicable only for the Affiliated / Constituent Colleges

NA - Not Applicable



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CERTIFICATE COURSES

S.No.	Responsible Persons	Certificate Course	Eligibility	Duration (Hrs)	Mode (Online/Offline)	Frequency	Test Q? Paper	Fees (Rs/-)
1.	Dr. Sunil Gupta <i>TBD</i>	QbD Quality by Design	Open for PG	30	Online & Offline	Two	25	2000
2.	Dr. Sunil Gupta <i>TBD</i>	AI Artificial Intelligence	Open for PG	30	Online & Offline	One	25	2000
3.	Dr. Sant Verma <i>Sant Verma</i>	CADD Computer Added Drug Design	Open for PG	30	Online & Offline	Two	25	2000
4.	Dr. Dilpreet Singh <i>G.S. Dhillon</i>	GMP Good Manufacturing Practice	Open for PG	30	Offline	One	25	2000
5.	Dr. Pooja Chawla <i>Pooja Chawla</i>	AT Analytical Techniques	Open for PG	30	Offline	One	25	5000
6.	Dr. Amit Sharma <i>Amit Sharma</i>	BRM Biostatistics & Research methodology	Open for UG & PG	30	Online & Offline	Two	25	2000
7.	Dr. Shamsheer Singh <i>Shamsheer Singh</i>	GTA Guidelines and Technique for Animals	Open for UG & PG	30	Online	Two	25	2000
8.	Dr. Nitish Sharma <i>Nitish Sharma</i>	IPR Intellectual Property Right	Open for UG & PG	30	Online	Two	25	1000
9.	Dr. G.D. Gupta <i>G.D. Gupta</i>	TLT Teaching Learning Techniques (For Beginners)	Open for UG & PG	30	Online & Offline	One	25	2000
10.	Dr. Amandeep S. <i>Amandeep S.</i>	DNT Diet and Nutrition	Open for UG & PG, Diploma	30	Online	Two	25	1500

11.	Dr. Ranjit	GPAJ Graduate Test	Academy Aptitude	Open for UG	30	Online	Two	25	1500
12.	Dr. Amit Sharma	MSM Medical Store Management		Open for Diploma	30	Online & Offline	Two	25	1500
13.	Dr. Balak Das	HIT Handling of Instrumentation & Training		Open for Diploma	30	Online & Offline	One	25	1500
14.	Dr. Rojin Raj & Mr. Ranjit Kumar	PvPI Pharmacovigilance Programme of India		Open for UG & PG	30	Online	Two	25	1500
15.	Dr. R.K. Narang	PL Punjabi Language		Open for UG & PG	30	Offline	One	25	1000
16.	Dr. Tina Chhabra	EL English Language		Open for UG & PG	30	Offline	One	25	1000

28/10/2022

Prof. (Dr.) G. D. Gupta
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