



GRIEVANCE REDRESSAL

Constitution Committee

Name	Designation	Nature
Dr. R.K. Narang	Vice Principal	Chairman
Dr. Pooja Chawla	Professor	Coordinator
Dr. Shamsheer Singh	Professor	Member
Dr. Balak Das Kurmi	Associate Professor	Member
Dr. Arti Singh	Associate Professor	Member
Ms. Avileen Kaur	Assistant Professor	Member
Ms. Nariti	Office Incharge	Member
Ms. Reshma	Hostel Warden (Girls)	Member
Ms. Kanchan	Lab-attendant	Member

Date of constitution : 15-07-2018

Date of 1st Revision : 01-01-2021

Date of 2nd Revision : 01-07-2022

Responsibilities: The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.

Duration of Committee: Three Years

Meetings Schedule: At least 2 meetings in a year. If any emergency, meeting will be called by the Director of the Institute

Record Maintained by: Coordinator/Secretary of the Committee