

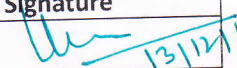
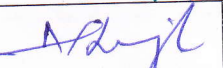
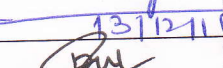

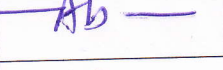
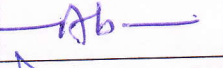

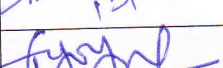
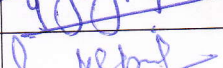
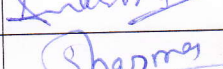
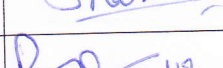
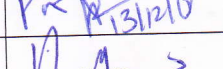

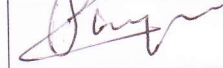
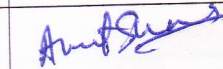
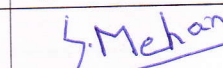
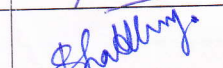
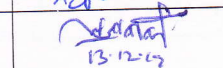



ISF College of Pharmacy (An Autonomous College)
NAAC Accredited "A" Grade College
GT Road, Ghal-Kalan, MOGA-142 001 (Pb.)
Affiliated to IK Gujral Punjab Technical University, Jalandhar (Pb.)



SECOND ACADEMIC COUNCIL MEETING
December 13, 2019 at 10:30 a.m. in the Board Room

Following members are present in the meeting:

S.No.	Name	Designation/Category	Nature	Signature
1.	Dr. G.D. Gupta	Director-cum-Principal	Chairman	 13/12/19
2.	D. A. P. Singh	Dean (Research & Development)	IKGPTU nominee	 13/12/19
3.	Dr. Balkar Singh	Dean (Academics)	IKGPTU nominee	
4.	Dr. Paramjit Singh	Controller of Examination	IKGPTU nominee	
5.	Dr. Subheet K Jain	Professor, GNDU, Amritsar	Educationist, Nominated by Governing Body	
6.	Dr. Pawan Krishan	Professor, Department of Pharmaceutical Sciences, PU, Patiala	Educationist, Nominated by Governing Body	 13/12/19
7.	Dr. Gaurav Goyal	Professor	Head, Department of Pharmaceutics	
8.	Dr. Sukhbir Kaur	Professor	Head, Department of Quality Assurance	
9.	Dr. Alok Sharma	Professor	Head, Department of Pharmacognosy	
10.	Dr. Pooja Chawla	Professor	Head, Department of Pharmaceutical Chemistry	 13/12/19
11.	Dr. Vikram Deep Monga	Professor	Head, Department of Pharmaceutical Analysis	
12.	Dr. Shamsher Singh	Associate Professor	Department of Pharmacology	
13.	Mr. Amit Sharma	Associate Professor	Head, Department of Pharmacy Practice	
14.	Dr. Sidharth Mehan	Associate Professor	Faculty	
15.	Dr. Sankh Bhattacharya	Associate Professor	Faculty	
16.	Dr. Charan Singh	Associate Professor	Faculty	 13/12/19
17.	Ms. Daisy Arora	Associate Professor	Faculty	
18.	Dr. R.K. Narang	Vice-Principal	Secretary	


13/12/19



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MINUTES OF THE MEETING

Second Academic Council meeting, ISF College of Pharmacy (An Autonomous College) held on 13/12/2019 at 10:30 a.m. in the Board Room.

Following members were present in the meeting:

S.No.	Name	Designation/Category	Nature
1.	Dr. G.D. Gupta	Director-cum-Principal	Chairman
2.	D. A. P. Singh	Dean (Research & Development)	IKGPTU nominee
3.	Dr. Balkar Singh	Dean (Academics)	IKGPTU nominee
4.	Dr. Pawan Krishan	Professor, Department of Pharmaceutical Sciences, PU, Patiala	Educationist, Nominated by Governing Body
5.	Dr. Gaurav Goyal	Professor	Head, Department of Pharmaceutics
6.	Dr. Sukhbir Kaur	Professor	Head, Department of Quality Assurance
7.	Dr. Alok Sharma	Professor	Head, Department of Pharmacognosy
8.	Dr. Pooja Chawla	Professor	Head, Department of Pharmaceutical Chemistry
9.	Dr. Vikram Deep Monga	Professor	Head, Department of Pharmaceutical Analysis
10.	Dr. Shamsher Singh	Associate Professor	Department of Pharmacology
11.	Mr. Amit Sharma	Associate Professor	Head, Department of Pharmacy Practice
12.	Dr. Sidharth Mehan	Associate Professor	Faculty
13.	Dr. Sankh Bhattacharya	Associate Professor	Faculty
14.	Dr. Charan Singh	Associate Professor	Faculty
15.	Dr. R.K. Narang	Vice-Principal	Member Secretary

The Member Secretary welcomed all the members of Academic Council and put the agenda for discussion.


13/12/19

The following decisions were taken unanimously.

Academic Council Meeting Agenda:

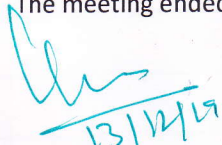
Item No.	Agenda	Decision
2.1	To confirm the minutes of meeting of First academic council, ISFCP held on July 06, 2019 at 11:30 a.m.	All Agenda and decision briefly presented by Member Secretary and no comments was received. The minutes of First Academic Council meeting was approved as such.
2.2	Approval of Committees with responsibilities <ul style="list-style-type: none"> • End Semester Examination conduct • Internal Examination • Evaluation • Discrepancy Redressal Committee • Rationalization Committee • UMC Committee 	All Committees approved for smooth running of examinations
2.3	Approval of All types of Formats <ul style="list-style-type: none"> • Answer sheet • Question papers detail (Examination Hall/Printing Cell) • Attendance sheet of students • Forwarding memo online & Provisional forwarding memo • UMC statement • Answer sheets consumption Performa • Challan Form • Undertaking Form (staff involved in examination duties) • Flying Squad Form • Physical Verification of evaluated answer sheet 	All the formats presented, after minor corrections in some formats were approved.
2.4	Appointment of Flying Squad	Approved
2.5	Approval of Secrecy committee: <ul style="list-style-type: none"> • Question Paper Pattern • Panel for setting of question papers 	Question Paper Pattern for Internal & External examinations – Approved. Committee members suggested some experts to include in the panel of experts as Question Paper setter, practical examinations, etc. Member Secretary included all the suggestions.
2.6	Approval of Evaluation Pattern of Answer Sheet	Assistant Controller of examination (evaluation) presented the detail of evaluation pattern of answer sheet. Committee members approved the process of evaluation.
2.7	Approval & Suggestions of software and process of evaluation (Flow Chart of Software)	Assistant Controller of examination presented various steps of software using in the examination and evaluation. Committee members pleased to know the facilities of software related to examinations from registration of students to declaration of result.
2.8	Approval of Physical verification of evaluated answer sheet by students under	All committee members appreciated for transparency of evaluation and involvement of

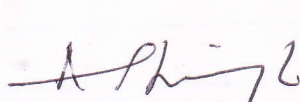
	supervision of controller of Examination.	students in verification of marks allotted by the examiners - Approved
2.9	Approval of Re-evaluation rules and regulations	As per the University norms - Approved
2.10	Approval of Academic Calendar for even semester (Jan.-May 2020)	Approved (Annexure -)
2.11	Approvals of Remunerations/Honorarium for conduct of examinations	Approved (Annexure -)
2.12	Annual Convocation - 2020	Chairman of the committee suggested annual convocation – 2020 will be organized in the month of March (Tentative 6 th March-2020). Committee Members noted and appreciated.
2.13	<p>Introduction of Flexible/Modern System:</p> <ul style="list-style-type: none"> • Soft Skills • Youth Empowerment Seminar (Yes+ Course) • Human Values And Professional Ethics (HVPE) • Professional & Personal Counseling (PPC) • Drug and Alcohol Awareness (DAA) 	<p>Soft Skills : The Members of the Academic Council recommended that soft skill component should be made strong along with the core subject. The services of the adjunct faculty may be utilized for the above purpose.</p> <p>Yes+ Course : As per the MoU with art of living organized on yearly basis.</p> <p>HVPE : As per the University curriculum.</p> <p>PPC : It was suggested to strengthen IIPC and invite the Industry person for guest lecture, training, workshop and discussions.</p> <p>DAA : As per the Punjab Govt. awareness program, ISFCP has constituted buddy groups in each class under the supervision of Head, Buddy (Teacher Incharge) to organize awareness program throughout the year.</p>
2.14	<p>Introduction of certificate courses:</p> <ol style="list-style-type: none"> 1. Emergency Medical Technician (EMT) 2. Applications of Biostatistics in Research (ABR) 3. Intellectual Property Rights (IPR) 4. Pharmacovigilance Program (PvP) 5. Analytical Techniques[AT] (Drugs, Food, Cosmetics & Herbs) 6. Artificial Intelligence (AI) 	<p>Chairman of the committee presented the application “Add on” courses for D.Pharm, B.Pharm., M. Pharm. & Pharm.D. students for placement of students as well as demand of these certificate courses alongwith the basic degree in India and Abroad. A Committee was constituted for the design of syllabus and practical training.</p> <p>Duration : 4 to 6 weeks : EMT, ABR &PvP 6 to 9 weeks : IPR, AT & AI Detail Scheme – Annexure -</p> <p>Constituted Committee:</p> <ol style="list-style-type: none"> 1. Dr. G.D. Gupta, Chairman 2. Dr. Gaurav Goyal 3. Dr. Alok Sharma 4. Dr. Shamsheer Singh 5. Mr. Amit Sharma 6. Mr. Sourabh Kosey 7. Dr. Rahul Taneja (External) 8. Mr. Tanuj Gupta (External)
2.15	Approval of New Pattern of Sessional Examination process	Dr. G. D. Gupta, Chairman of the committee presented new pattern of sessional examinations. Monday to Monday : Sessional examination Examination Timing : 9.30 to 11.00 am

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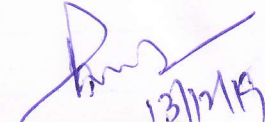
		Regular theory and practical : 11.30 onward All the committee members appreciated the new pattern of internal examination- approved.
2.16	Enrollment of Ph.D. scholars full time with or without sponsorship/scholarship	As per the University rules and regulations of Autonomous college.
2.17	Any other items with the permission of Chair	

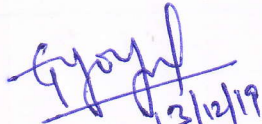
The meeting ended with a vote of thanks.

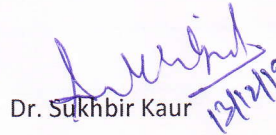

13/12/19
Dr. G.D. Gupta

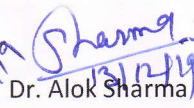

D. A. P. Singh



13/12/19
Dr. Balkar Singh


13/12/19
Dr. Pawan Krishan

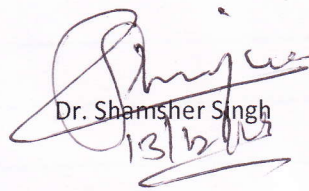

13/12/19
Dr. Gaurav Goyal

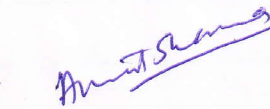

13/12/19
Dr. Sukhbir Kaur



13/12/19
Dr. Alok Sharma

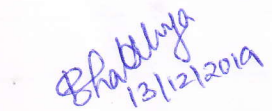

13/12/19
Dr. Pooja Chawla

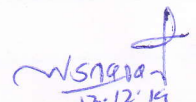

13/12/19
Dr. Vikram Deep Monga

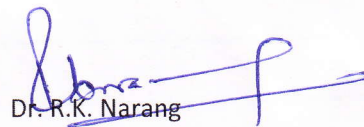

13/12/19
Dr. Shamsheer Singh


Mr. Amit Sharma


Dr. Sidharth Mehan


13/12/2019
Dr. Sankh Bhattacharya


13.12.19
Dr. Charan Singh


Dr. R.K. Narang