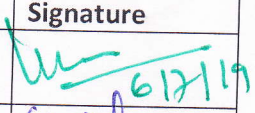
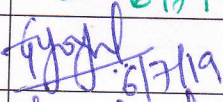
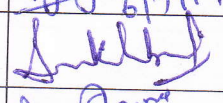
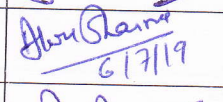
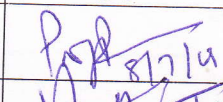
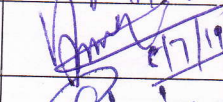
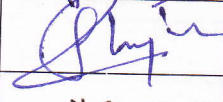
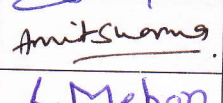
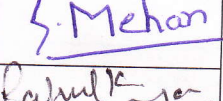
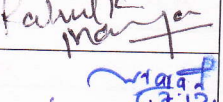
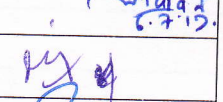
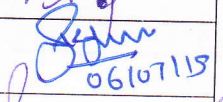
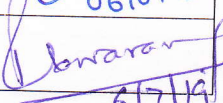
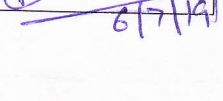



ISF COLLEGE OF PHARMACY, MOGA (PUNJAB)

First Academic Council of ISF College of Pharmacy (an Autonomous College) held on 06/07/2019 at 11:30 a.m. in the Conference Room.

Following members were present in the meeting:

S.No	Name	Designation/Category	Nature	Signature
1	Dr. G.D. Gupta	Director-cum-Principal	Chairman	 6/7/19
2	Dr. Gaurav Goyal	Professor	Head, Department of Pharmaceutics	 6/7/19
3	Dr. Sukhbir Kaur	Professor	Head, Department of Quality Assurance	 6/7/19
4	Dr. Alok Sharma	Professor	Head, Department of Pharmacognosy	 6/7/19
5	Dr. Pooja Chawla	Professor	Head, Department of Pharmaceutical Chemistry	 6/7/19
6	Dr. Vikram Deep Monga	Professor	Head, Department of Pharmaceutical Analysis	 6/7/19
7	Dr. Shamsher Singh	Associate Professor	Department of Pharmacology	 6/7/19
8	Mr. Amit Sharma	Associate Professor	Head, Department of Pharmacy Practice	 Amit Sharma
9	Dr. Sidharth Mehan	Associate Professor	Faculty	 S. Mehan
10	Dr. Rahul Mourya	Associate Professor	Faculty	 Rahul Mourya
11	Dr. Charan Singh	Associate Professor	Faculty	 Charan Singh
12	Ms. Daisy Arora	Associate Professor	Faculty	 Daisy Arora
13	Dr. Subheet K Jain	Professor, GNDU, Amritsar	Educationist, Nominated by Governing Body	 06/07/19
14	Dr. R.K. Narang	Vice-Principal	Secretary	 6/7/19


6/7/19

Minutes of the meeting of First Academic Council of ISF College of Pharmacy (an Autonomous College) held on 06/07/2019 at 11:30 a.m. in the Conference Room.

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5	Dr. Pooja Chawla	Professor	Head, Department of Pharmaceutical Chemistry
6	Dr. Vikram Deep Monga	Professor	Head, Department of Pharmaceutical Analysis
7	Dr. Shamsher Singh	Associate Professor	Department of Pharmacology
8	Mr. Amit Sharma	Associate Professor	Head, Department of Pharmacy Practice
9	Dr. Sidharth Mehan	Associate Professor	Faculty
10	Dr. Rahul Mourya	Associate Professor	Faculty
11	Dr. Charan Singh	Associate Professor	Faculty
12	Ms. Daisy Arora	Associate Professor	Faculty
13	Dr. Subheet K Jain	Professor, GNDU, Amritsar	Educationist, Nominated by Governing Body
14	Dr. R.K. Narang	Vice-Principal	Secretary

Following decisions were taken unanimously.

Agenda:

Item No	Agenda	Decision
1.1	Autonomous status of college	Dr. R.K. Narang, Member secretary welcome all member of academic council in first academic council meeting. All members congratulated to management and all staff for autonomous status of college. The tenure of autonomous status granted by UGC for ten year from 2019 to 2029
1.2	Approval of Board of Studies	Following Board of Studies is constituted and approved by the Academic Council Committee. (Annexure-I) 1. Pharmaceutics and quality assurance 2. Pharmacology & Pharm D 3. Pharmaceutical Chemistry and analysis 4. Pharmacognosy All BOS committees has approved
1.3	Approval of Finance committee	Approved (Annexure-II)
1.4	Approval of Examination committee	Approved (Annexure-III)
1.5	Application to University for research center under the autonomous status of the college	Chairman of committee presented the academic and research strength of institute. At present following faculty members are eligible for PhD supervisor. 1. Pharmaceutics and Quality Assurance i) Professor- 04 ii) Associate Professor-03

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6/7/19

		<p>2. Pharmacology i) Professor- 01 ii) Associate Professor-04</p> <p>3. Pharmaceutical Chemistry and Analysis i) Professor- 04 ii) Associate Professor-02</p> <p>4. Pharmacognosy i) Professor- 01</p> <p>Academic council approved to start PhD Program in Pharmaceutical Sciences (Pharmacy) in all branches of Pharmacy as per the guidelines of UGC (clause 10.2). It was also decided to fulfill the minimum standards prescribed by the University/UGC for PhD Program.</p>
1.6	Approval of Academic calendar	PTU academic calendar with minor changes approved.
1.7	Approval of Answer Sheets sample	Printing committee is constituted to submit final format of answer sheets. Chairman of academic council is authorized to finalize the answer sheet sample.
1.8	Approval of Date Sheet	Tentative Date sheet Approved The proposed date sheet will be circulated among all departments and if any discrepancy can be brought into the notice of COE by HODs
1.9	TA/DA policy for external examiners, experts etc. for academic and industry	Matter was forwarded to Board of Governing body for approval.
1.10	Policy of question paper setting	Approved All question paper patterns will be set as per the PCI regulations. The question paper of sessional examination will be prepared by the internal faculty and submitted to deputy controller of examination (secrecy). The internal question paper will be opened before the 15 minutes of the examination by the superintendent of examination. Two set of external question paper will be prepared by two different faculties and finalized by question paper audit. Committee members. It was also decided to maintain the quality of question paper and question paper of various discipline set by external and internal experts in the ratio of 20:80. It was also decided all question paper will be stored with double protected password. One password is given by deputy controller of examination and one password available to deputy controller of examination printing cell.
1.11	Policy of printing of answer sheets	Printing of answer sheet with sheet no. will be maintained by deputy controller of examination. Internal answer sheet : 16 pages External answer sheet : 32 pages Supplementary answer sheet will not be provided in internal and external examination
1.12	Status of examination form filling	PTU system is opted.
1.13	Policy for supplementary examination Representative	PCI/University guidelines will be followed except for final year examination. Considering career and placement of final year students, it was decided to give supplementary chance to final year students in all courses immediately after the result within 30 days.
1.14	Appointment of class advisor	Principal of college and time table incharge is authorized to give

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		name of class advisor for smooth activity.
1.15	Appointment of students as class advisor	CR will be decided by the class advisor on the basis of merit/multifaceted/talented sincere students performance.
1.16	Preparation of convocation 2020	A Committee Is Constituted Of For Convocation 2020 <ul style="list-style-type: none"> • Chairman, Dr. G.D. Gupta • Co-Coordinator, Dr. R.K Narang • All Hods Are members
1.17	Attendance shortage /detention case policy	As per PTU guidelines
1.18	Fees of examination as well as regular courses	As per PTU/Government of Punjab
1.19	Introduction of new courses	All HODs are authorized to submit short term/certificate/diploma programs to Director.
1.20	MOU with Pharmaceutical companies	Dr. Gaurav Goyal is authorized to develop Industry Institute relationship and also strengthen IIPC.
1.21	Innovation, startup technology transfer, research components	A committee is constituted for strengthen of research and projects – <ul style="list-style-type: none"> Dr. Alok Sharma – Coordinator Dr. Gaurav Goyal – Member Dr. Vikram Deep Monga – Member Dr. Sharmsher Singh – Member Mr. Saurabh Kosey - Member Projects (All National and International Funding Agencies) <ul style="list-style-type: none"> Dr. Charan Singh –Coordinator Dr. Shidarth Mehan – Member
1.22	Awards to students and faculty	A committee is constituted to identify information of students and faculty for awards and recognition– <ul style="list-style-type: none"> Dr. R. K. Narang – Coordinator Dr. Pooja Chawla – Member Mr. Amit Sharma – Member
1.23	Analysis of NRIF ranking	A committee is constituted for analysis of NIRF and preparation for report for strengthen of NIRF ranking – <ul style="list-style-type: none"> a. Dr. G. D. Gupta b. Dr. R. K. Narang c. Dr. Gaurav Goyal d. Dr. Alok Sharma e. Dr. Shamsheer Singh
1.24	NBA application	Dr. G. D. Gupta has already submitted the pre-qualifier of NBA and he is authorized to submit the detail proposal in 2019-2020 for NBA.
1.25	Policy regarding remuneration for paper setters, conduct of examination, retention of answer sheets	It was decided by the committee – <ul style="list-style-type: none"> a. Single paper setting remuneration external : Rs. 1000/- b. Conduct of examination as per IKGPTU norms c. Retention of answer sheets – As per UGC/University norms
1.26	Any other	Committee has authorized Chairman to take time bound work or important work related to academia and research for the academic session 2019-20 and proceeds in next academic council meeting for post-effect approval.

The meeting ended with a vote of thanks.


Prof. (Dr.) G.D. Gupta

Director-cum-Principal

Chairman (Academic Council)