



ISF College of Pharmacy (An Autonomous College)

[NAAC Accredited "A" Grade College]

GT Road, Ghal-Kalan, MOGA – 142 001 (Punjab) INDIA

Approve by AICTE, PCI & Govt. of Punjab

Affiliated to IK Gujral Punjab Technical University, Jalandhar (Pb.)



MINUTES OF THE MEETING (IQAC)

Following members were present in the meeting held on 20/1/2020 at 12:30 p.m. in the Director office.

1. Ms. Daisy Arora - Coordinator IQAC
2. Dr. Alok Sharma - Deputy Controller of Examination (Secrecy)
3. Mr. Amit Sharma - Deputy Controller of Examination

All the Agenda presented by the coordinator of IQAC.

1. Quality Audit of examination December 2019:

Complete report of examination conducted under the autonomous status of college December-2019, presented by Deputy Controller of examination.

- **Secrecy of question paper:** Excellent
- **Quality of question paper:** All question papers were as per the syllabus and pattern of question paper as per the guidelines of University/PCI.
- **Conduct of examinations:** All examinations of regular and reappear (Theory & practicals) conducted very smoothly.
- **Uploading of marks:** All marks uploaded on the portal of college as well as University webportal of examinations.
- **Physical verification opportunity to students:** After evaluation of all answer sheets an opportunity was given to students to physically verify the evaluated answer sheet under the rules & regulations of examination.
- **Declaration of Result:** After the completion of examination on 18/12/2019, final result was declared on 23/12/2019.

The process of examination upto declaration of results were incredible and excellent. Chairman of the committee appreciated and congratulated to the controller of examination and whole team of examination cell. Only a few discrepancies were observed after the evaluation.

2. Discussion of discrepancy in the evaluation.

Some students submitted the re-evaluation form, after the re-evaluation of answer sheet, some discrepancies were observed. It was decided to call the evaluator and discussed the discrepancies found in the award. Coordinator of IQAC suggested to issue warning letter to the concerned teacher to avoid this types of ignorance in the evaluation of answer sheets because this is related to the future of the students.

3. Any other item with the permission of chair.

Coordinator of IQAC presented academic calendar of the even semesters and suggested to conduct following activities during the January to May 2020.

- Strictly follow up of resolution – 2020.
- To organize value added program.
- To focus on academic part and research.

Chairperson of the committee appreciated the suggestions given by coordinator IQAC and decided to develop ISFCP as centre of excellence in academia and research. It was also decided to circulate responsibilities with their job role and also evaluate time to time for strengthen of academia and research.



Prof. (Dr.) G. D. Gupta Director-cum-Principal

Director/Principal
ISF College of Pharmacy, Moga
(An Autonomous College)